****

**LOUISVILLE ACADEMY**

**OF**

**FINE ARTS**

**STUDENT HANDBOOK**

**2025-2026**

**Louisville Academy of Fine Arts**

**Handbook**

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**Louisville Academy of Fine Arts Important Dates 2024-2025**

**July**

7/14 Online Enrollment & Registration open for Fall Semester 2025

7/26 Open House & In-person Enrollment/Registration 10 am – 2 pm

7/25 Last Day of Summer Semester

**August**

8/1 Nutcracker Audition Registration goes live!

8/11 - 12/13 Fall Semester 2025 (18 weeks)

8/29 Withdrawal deadline for Finding Nemo Jr.

**September**

9/1 Closed for Labor Day

9/6 Nutcracker Auditions! 12 pm – 5 pm

9/26 Withdrawal deadline for the Nutcracker

**October**

10/27 – 11/1 Halloween Dress Up Week!

10/27 Open Enrollment & Registration for Spring Semester 2026

10/31 Closed for Halloween

**November**

11/1 Nutcracker tickets go on sale!

11/10 Registration for Nutcracker Tea Party due!

11/10 – 15 Visitors Observation Week!

11/16 Nutcracker Tea Party! 2:00 – 4:00 pm

11/26 – 11/30 Closed for Thanksgiving Holiday

**December**

12/12 - 14 Nutcracker Performances

12/15 - 1/04 Closed for Winter Break

**January**

1/1 Deadline to drop out of the automatic enrollment for Spring Semester

1/5 - 5/16 Spring Semester 2026 (18 weeks)

1/19 Closed for Martin Luther King, Jr. Day

1/30 Withdrawal deadline for Frozen the Ballet, and the Music Recital

**February**

2/1 Spring Musical tickets go on sale!

2/9 Storybook Ballet Cast List goes up

2/23 Online Enrollment & Registration open for the Summer Semester 2025

**March**

3/23-28 Visitors Observation Week!

3/27 Spring Musical 2026 – Finding Nemo Jr.

**April**

4/6 – 4/12 Closed for Spring Break (not counted in the 18 weeks)

**May**

5/8- 10 Spring Storybook Ballet 2026 – Frozen the Ballet

5/17 Spring Music Recital

**June**

6/1 - 7/24 Summer Semester (8 weeks)

6/19 Closed for Juneteenth Holiday

**July**

6/1 – 7/24 Summer Semester (8 weeks)

7/4 Closed for Fourth of July Holiday

7/6 Online Enrollment & Registration open for the Fall Semester 2026

**August**

8/10- 12/12 Fall Semester 2026 (18 weeks)

**Louisville Academy of Fine Arts**

**Tuition Information**

**DANCE & THEATER GROUP CLASSES** *(tuition is based on an 18-week semester)*

*Families with a student enrolled in the Fall 2025 Semester will be auto enrolled in the Spring 2026 Semester with an identical class schedule, unless written notice is provided on or before January 1, 2026.*

Length $$$/semester Days/week

30 min $352/semester 1 class/week

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45 min $385/semester 1 class/week

-----------------------------------------------------------------------

1 hour $462/semester 1 class/week

 $555/semester 2 class/week

-----------------------------------------------------------------------

1 hr 15 min $495/semester 1 class/week

 $673/semester 2 class/week

-----------------------------------------------------------------------

1 hr 30 min $517/semester 1 class/week

 $792/semester 2 class/week

-----------------------------------------------------------------------

1 hr 45 min $540/semester 1 class/week

-----------------------------------------------------------------------

2 hours $572/semester 1 class/week

\*For Dance and Theater students: 15% off 1st dance elective\*\*

 25% off 2nd dance elective\*\*

\*When taken with at least one Ballet class (Dance) or a Theater (Theater) class.

\*\*Electives for Dance: Modern, Jazz, Tap, PBT (Progressive Ballet Technique)

**LAFA DANCE COMPANY PRICES AND REQUIREMENTS**

* JUNIOR (open to LAFA Ballet Levels 7 & 8) By placement only.
	+ $1715/semester (can be paid in & up to 5 payments of $343)
	+ Dancers will be dancing a minimum of 13.00 hours/week which will include: 2 ballet classes + 2 electives + Wednesday\* & Saturday Company class and rehearsals.
	+ The Wednesday Company classes can be counted as 1 of the ballet classes needed weekly.
	+ Dancers can take an extra ballet class as an elective*.*
* SENIOR (open to LAFA Ballet Levels 9 & 10) By placement only.
	+ $1935/semester (can be paid in & up to 5 payments of $387)
	+ Dancers will be dancing a minimum of 16.00 hours/week which will include: 3 ballet classes + 2 electives + Monday, Wednesday\* & Saturday Company class and rehearsals.
	+ The Wednesday Company classes can be counted as 1 of the ballet classes needed weekly.
	+ Dancers can take an extra ballet class as an elective.

**PRIVATE DANCE/THEATER/MUSIC AUDITION PREPARATION**

1 hour $60/hour

Ages 14 and up private lessons are not a replacement for a class. These lessons should follow a class, so that you are already warmed up, and a specific goal should be discussed with the director for the purpose of the private lesson. Examples are -Variations for auditions for summer intensives, YPAS, GSA, YAGP, colleges, etc. This will also include times for video recordings, and headshots, etc.

**VISUAL ART** (materials are included in tuition price)

45 min - $380/semester $21.11/class 1 hour - $450/semester $25/class

**PRIVATE MUSIC** + PPP #4 # Of Weeks due to Holidays (Fall)

15 min $278/semester $15.44/lesson M, W, Th, S – 17 weeks

30 min $531/semester $29.50/lesson F – 16 weeks

45 min $784/semester $43.56/lesson Tues – 18 weeks

60 min $1037/semester $57.61/lesson

# Of Weeks due to Holidays (Spring)

 M – 17 weeks

 T, W, Th, F, S – 18 weeks

**CREATIVE WRITING**

Young Authors $483/session $26.84/class

Great Authors $483/session $26.84/class

**ADULT CLASSES –** for private music lessons, visual art, and creative writing classes adults may sign up for the entire 18 weeks or choose to break it into 6 weeks. For dance classes you may purchase a Drop-In class card for 10 classes. Card will expire after one year of purchase.

Drop-In Class Card = $180 (additional discounts do not apply to the cards)

Single Class = $20/class

**DISCOUNTS –** will not be applied while registering. Your balance will be adjusted by the office.

\*Family/Sibling discount 8% off 1st additional sibling total

 10% off 2nd additional sibling total

 12% off 3rd additional sibling total

 \*Does not apply to adult lessons.

**ANNUAL ONLINE REGISTRATION FEE** (renewed every August)

$40 at time of registration – Family of 1

$60 at time of registration – Family of 2 or more

**\*NEW\* PERFORMANCE PRODUCTION PACKAGES** (applies to Dance, Theater, Music)

Applicable Performance Production Packages will be automatically added to your LAFA account unless we are notified in writing by the appropriate withdrawal deadline.

* PPP #1 – Finding Nemo, Jr.
	+ Musical Theater, Jazz, Tap classes
	+ Includes production fees, show poster, performance link, and costume rental.
	+ $125 (withdrawal deadline 8/29/25)
* PPP #2 – Nutcracker
	+ By audition only
	+ Includes production fees, show poster, performance link, costume rental, and show t-shirt
	+ $200 (withdrawal deadline September 26, 2025)
	+ Please note: LAFA Dance Company students, this fee is already included in your tuition.
* PPP #3 – Storybook Ballet
	+ Creative Movement, Pre-Ballet, Teen Ballet, Ballet 1 – 10 classes
	+ Includes production fees, show poster, performance link, costume purchase, and show t-shirt
	+ $150 – CM, PB, B1 (withdrawal deadline January 30, 2026)
	+ $200 – B2 – B10 (withdrawal deadline January 30, 2026)
	+ Please note: LAFA Dance Company students, this fee is already included in your tuition.
* PPP #4 – Music Recital
	+ Private instrumental and voice students
	+ Includes production fees.
	+ $50 (withdrawal deadline January 30, 2026)

**Louisville Academy of Fine Arts**

**Policies**

**REFUNDS** – These policies can also be found on your LAFA account, Family screen, under the Policies tab. This shows where you have signed off on them.

* Performance Production Packages – Opting out of a performance after the deadline forfeits 50% of total PPP.
* It is understood that the student is registered for the entire semester and/or session, however, we do understand that life happens.
* A full refund will be issued if the withdrawal of the student is prior to the first week of the applicable semester.
* No refunds will be made after the 9th week of the applicable Fall or Spring semester, and the 4th week of the Summer semester, unless due to medical reasons with documentation from a doctor.
* Rescheduling and/or the dropping of a class and refunds will be reviewed on a case-by-case occurrence.
* The registration fee is non-refundable.
* If you sign up for a class/camp/lesson and decide to not show, or drop before the semester begins, you will still be charged the registration fee.

**TARDINESS, ABSENCES AND MAKE UPS** - These policies can also be found on your LAFA account, Family screen, under the Policies tab. This shows where you have signed off on them.

* **TARDINESS** - Please try to arrive 5-10 minutes before your student's scheduled lessons. If your student is going to be late, please call the office at (502)384-9180 to let us know. If it is an Intermediate - Advanced dance class and the student will be 15 minutes late, the student will be asked to observe the rest of the class for their own safety.
* **MAKE-UP CLASSES/LESSONS**
	+ Dance & Theater classes – In the case that the student misses a class or we are closed for a holiday, snow day, etc. it is your responsibility to attend a different class at the same level (or below) as the class that you are missing. We will be happy to assist you with finding the appropriate level/type of class for your student. If there are more than 2 snow days/semester, we will schedule makeup days.
	+ Private Voice & Music Lessons –
		- If your lesson falls on a day that we already know we will be closed (**Fall** – Labor Day, Halloween, Thanksgiving Break, **Spring** – MLK Jr. Day, and **Summer** – Juneteenth, Fourth of July) your tuition for that semester will be prorated to reflect the difference in the number of weeks. No make up lesson will be offered.
		- If your instructor has a planned day of absence or is unable to teach due to illness, a substitute instructor will be assigned to that day if they are available. If no substitute is available a make up lesson will be scheduled.
		- If your student has a planned day of absence, it is the responsibility of the teacher and the student’s adult to arrange for a make-up day within the semester dates. There is a limit of 2 student planned absences that we will make up. Your tuition balance will not be prorated for any additional planned missed classes.
		- If your student is sick, we must be notified at least 4 hours before the lesson to receive a make-up lesson, and it is the responsibility of the teacher and the student’s adult to arrange for a make-up day within the semester dates. We understand that there are exceptions to every rule, and true emergencies do happen, and we will look at these moments on a case-by-case basis.
		- No-shows or failure to notify the school/teacher within 4 hours is considered a forfeited lesson.
	+ Creative Writing & Visual Art classes - If your lesson falls on a day that we will be closed (**Fall** – Labor Day, Halloween, Thanksgiving Break, **Spring** – MLK Jr. Day, and **Summer** – Juneteenth, Fourth of July) your tuition for that semester will be prorated to reflect the difference in the number of weeks.

**DROPPING OFF and PICKING UP**

1. Please do not drop off your elementary aged child unattended more than 15 minutes before their scheduled class time. Middle school – high school may come early however, please make sure they have a snack and are prepared to work on homework.
2. If you are going to be late for pick up, please call the office at 502-384-9180. Middle school aged children will be allowed to walk down to the sidewalk for pickup. All elementary aged students will need to wait upstairs for an adult/older sibling to pick them up.

**MEDIA RELEASE**

1. I give my permission for photographs or video footage which includes my child or myself to be used for promotional purposes on television, newspapers, magazines, social media, or any other media. \*Please note that Jackrabbit will only let you proceed if you agree to this policy, but this isn't required.
2. If you would not like to give permission, please reach out to us, and please sign the form at the back of this handbook and turn it in the first day of classes if you **do not** wish to have your child’s picture in our social media files.

**ILLNESS** LAFA asks that if you are feeling sick, please stay home! Please call the office at 502-384-9180 if you are not going to be able to make it to your class. If your student has been sick, please make sure they are fever free, without meds, for 24 hours before sending them to class.

**PAYMENTS** Registration and enrollment into a class must be completed before the student may join the class. A credit card must be added to your account to enroll in a class; however, it will not be charged without previous notification. All tuition can be paid with cash, check\* or credit card. Payments may be made in person at LAFA, through the mail, or by adding a credit/debit card to your Jackrabbit account while registering for classes. All balances can be split into and up to 5 monthly payments for the Fall/Spring Semesters and 2 payments for the Summer Semester. The first payment must be made by the first class and then on the 15th of each month. Please feel free to call the office (502-384-9180) if you have any questions.

 \*Checks are preferred.

**UPDATING INFORMATION** If you are a returning student/family, please check and update your personal contact information when enrolling in new classes. Jackrabbit accounts are where we get all our information, so it is very important that it is updated as needed. Please take this moment to check your addresses, phone numbers, email addresses, students' schools, ages, and grade levels. All this information is very helpful to us.

**SCHEDULING AND CLASS SIZE** Class size is limited for us to give your child the best opportunity for learning their chosen art form. The Louisville Academy of Fine Arts reserves the right to close classes when filled or to cancel classes due to lack of enrollment.

**MEDICAL EMERGENCIES** In case of an emergency, the Louisville Academy of Fine Arts will attempt to contact the parent on the primary phone number. Louisville Academy of Fine Arts is granted permission for emergency medical treatment for my child/me.

**ASSUMPTION OF RISK AND RELEASE OF LIABILITY** I am aware that all forms of dancing and the athletic exercise associated with it place unusual stress on the body and carry with them the risk of physical injury. On behalf of my child and myself, I assume the risk and agree that the Louisville Academy of Fine Arts and its Board of Directors, faculty, chaperones, and agents shall not be liable in any way for any injuries sustained or loss of property during attendance at the Louisville Academy of Fine Arts activity or any of its related functions. Permission is granted for emergency medical treatment for my child/me.

**INCLEMENT WEATHER POLICY** In the event that there is bad weather, and you are unsure if we are open or not, please go to our website to find out if we will be closed or closing early due to bad weather. We do not necessarily follow JCPS or the Catholic Schools of

**TICKET DISCOUNTS**

* LAFA students – 1 comp ticket/show that they are not performing in.
* LAFA chaperones – 20% off 1ticket/show that they are chaperoning for.
* LAFA Nutcracker dancers – 50% off 1 ticket/cast that they are not performing in.

**Louisville Academy of Fine Arts**

**Dress Codes for Dance Classes**

**Creative Movement**

1. Students identifying as female – light pink leotard with or without a skirt, white socks and ballet pink ballet shoes, hair up out of their face.
2. Students identifying as male – black pants/shorts, light pink or white t-shirt, white socks, black ballet shoes.

**Pre-Ballet**

1. Students identifying as female – light blue leotard with or without a skirt, white socks and ballet pink ballet shoes, hair up out of their face.
2. Students identifying as male – black pants/shorts, light blue or white t-shirt, white socks, black ballet shoes.

**Beginning Ballet 1, 2, and 3**

1. Students identifying as female – white leotard without a skirt, ballet pink or flesh-colored tights and ballet pink or flesh-colored ballet shoes, hair up out of their face in a bun.
2. Students identifying as male – black pants/shorts, tan/nude briefs under shorts, white t-shirt, white socks, black ballet shoes. Hair must be pulled out of the face if it is long.

**Intermediate Ballet 4, 5, and 6**

1. Students identifying as female – black leotard without a skirt, ballet pink or flesh-colored tights and ballet pink or flesh-colored ballet shoes, hair up in a bun and out of their face.
2. Students identifying as male – black tights, tan/nude briefs, or dance belt under tights, black or white t-shirt, white socks w/white ballet shoes, or black socks w/black ballet shoes. Hair must be pulled out of the face if it is long.

**Advanced Ballet 7 & 8 and Collegiate Ballet 9 & 10**

1. Students identifying as female – solid colored and a black leotard without a skirt, ballet pink or flesh-colored tights and ballet pink or flesh-colored ballet shoes, hair up in a bun and out of their face. May wear a skirt for center practice and rehearsals.
2. Students identifying as male – black tights, tan/nude briefs, or dance belt under tights, solid colored and a white t-shirt, white socks w/white ballet shoes, or black socks w/black ballet shoes. Hair must be pulled out of the face if it is long.

**Musical Theater Dance, Tap, and Jazz**

1. Black jazz pants, or black shorts over ballet tights. Solid-colored t-shirts or solid colored leotard. Black jazz shoes and/or black tap shoes. Hair must be up and out of your face.

**Modern**

1. Black convertible ballet tights worn on the outside of the leotard, over ballet tights if preferred, solid colored leotard. Hair must be up and out of your face.

**Louisville Academy of Fine Arts**

**Signature Page**

**2025-2026**

***\*To be turned in at the LAFA office by the corresponding dates for each signature.***

1. Sign here if you do **not** want to give us a media release for your student’s photos.

X \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Due by the day of your students first class.)*

1. Sign here if you will **not** be able to have your student participate in the Musical 2026 - Finding Nemo Jr. - this includes all Musical Theater, Jazz and Tap students/classes.

X \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Due by August 29, 2025.)*

1. Sign here if you will **not** be able to have your student participate in the Storybook Ballet 2026 - Frozen – The Ballet – this includes students in all Creative Movement, Pre-Ballet, and Ballet classes.

X \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Due by January 30, 2026.)*

1. Sign here if you will **not** be able to have your student participate in the Music Recital 2026 – this includes all private voice and music students.

X \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Due by January 30, 2026.)*

*\*Please remember that if we do not receive the signed waivers to opt out of the performances by the due date you will still be obligated to pay the production fees.*

*Also, remember that these performances are every bit as important for your student’s artistic education and development as their classes and private lessons. Not only are they important for their artistic growth, but they are just as important for their social skills, confidence and memories for them and the entire family! So, unless, there is date/scheduling conflict please consider allowing your student to participate. And we can work through some date/scheduling conflicts.*